

## Community Standards for posting member content to the SWG website

[www.skwriter.com](http://www.skwriter.com)

The Saskatchewan Writers' Guild (SWG), through its website, connects members, community groups, schools, general public, funding partners and organizations.

We take the reputation of our organization very seriously. We work hard to manage how we are perceived in the community and strive to ensure all members and visitors feel included and safe.

This Community Standards outlines what member content is and is not allowed on our website as news, events and content in the Find Saskatchewan Writers database. I. These standards are based on the SWG values and are approved by the SWG Board of Directors.

### Find Saskatchewan Writers' Database

We offer a portal for members to upload information to market and promote themselves and their work. This portal "Find SK Writers" is a way for authors to connect with peers, fans, community groups, schools and others. It is also a key entry point for many into the SWG.

"Find SK Writers" is a place where members can post content and images to increase opportunities, make themselves known, and share their news with the public.

Please ensure the content posted to the Find Saskatchewan Writers' Database follows content standards outlined below.

### News

Member news postings are announcements of interest to our members and other writers. News items posted by members can include:

- Book releases or publication news
- Author events (i.e. book launches, readings, talks, workshops, etc)
- Announcements of award or contest winners
- Calls for pitches or submissions
- Other notable member news (i.e. celebratory or obituaries)

New items that are not allowed include:

- Fundraising or business promotion (To place a business ad in *Freelance Magazine*, please [view our rates here.](#))
- Podcast or newsletter replication
- Content about non-member activities

## Events

Member event postings on our website share information about events that are organized by or involve SWG members. This can include readings, workshops, talks, or classes.

When posting event news, please ensure that following information is included:

- Event title
- Main contact information
- Location (physical location address or online details)
- Time and date
- Description of the event
- How people can register (if required)
- Fees (if required)

We also encourage you to consider the following when posting information:

- Including an image/photograph
- Your biography
- Accessibility information for the venue/online format

Events items that will not be approved include:

- Fundraising or business promotion, including sales events, Go Fund Me campaigns, etc. (To place a business ad in *Freelance Magazine*, please [view our rates here](#).)
- Content about non-member activities

## Standards applicable to all content

The SWG's Community Standards are for everyone posting content (written words, photos, memes, gifs) to our website. In order for members and viewers to have an optimal experience we value the following:

**Authenticity:** We expect that everyone uploading content to "Find SK Writers" is not misrepresenting who they are or what they are doing.

**Safety:** Expression that threatens people or has the potential to intimidate or instill fear is not allowed on "Find SK Writers". We do not allow the following:

*Hate speech.* We define hate speech as any content that is a direct attack on characteristics such as: peoples' race, sexual orientation, religion, age or disability.

*Violent and Graphic Content.* Content that glorifies violence is not allowed. We define violence as behaviour intended to hurt, damage, or kill someone or something. Images featuring weapons of any kind will be removed.

*Nudity and Sexual Activity.* Where not directly related to the works being written about by the author, images of nudity will be removed.

**Privacy:** Any content not approved by the owner (photos/texts of or by others) is not allowed on the portal.

### **Consequences**

Postings that do not follow these guidelines and require staff approval for public visibility will not be approved. The SWG has the right not to post anything we feel is not meeting our community standards. The consequences for violating our Community Standards will vary depending on severity. Generally, we will warn someone for first violation and ask them to remove the offensive content.