



Windscrip Magazine – Cover Letter Form

**Please download and save this form and name it using the following format:
"First Name Last Name – cover letter".**

**Do not send a link to this document as links are not accepted. You must attach
this cover letter to your email along with your submitted poetry and/or prose.**

Please print clearly if you are filling this form out by hand.

Submitter Information			
<i>All fields are required and must be completed in full or your submission will not be accepted.</i>			
Date			
Name			
Pronouns			
Mailing Address			
City			
Province		Postal Code	
Phone			
Email			
50-Word Biography (in third-person)			

Parent/Guardian Information

All fields are required if you are under 18 and must be completed in full or your submission will not be accepted.

I am 18 years old or older and do not need to provide guardian information.

I am under 18 years old and will provide guardian information.

**Guardian's
First and
Last Name**

**Guardian's
Phone
Number**

**Guardian's
Email
Address**

High School and Teacher information

All fields are required and must be completed in full or your submission will not be accepted.

**High School
Name**

**High School
Mailing
Address**

City/Town

Province

**Postal
Code**

**High School
Phone
Number**

**Teacher's
First and
Last Name**

**Teacher's
Email
Address**

Poetry and/or Prose Submissions

You may submit up to four poems and two prose (fiction or nonfiction) pieces that do not exceed 1500 words each – a maximum of six pieces total. Ensure each piece is properly formatted according to our guidelines.

Note: six spaces are provided below, but you do not need to submit six pieces to the magazine. If you are only submitting one poem, please fill out “Poem 1 Title” spot and leave the rest blank. If you are only submitting one prose piece, please fill out “Prose 1 Title” and leave the rest blank.

Your title(s) must be included on this cover letter document or your submission will not be accepted.

Poem 1 Title	
Poem 2 Title	
Poem 3 Title	
Poem 4 Title	
Prose 1 Title	
Prose 2 Title	

To Submit:

Always keep a copy of your submitted work. Submissions will not be returned.

Please email this cover letter and your poetry/prose (properly formatted as per our guidelines) as attachments to windscripvmagazine@gmail.com with *Windscrip Submission* in the subject line by **11:59 p.m. on December 11, 2024**

For more information: please see the *Windscrip Magazine* web page: <https://skwriter.com/programs-and-services/publications/windscrip>

Questions: please contact the Program Manager at (306) 791-7746 or swgevents@skwriter.com.